

To: Finance Department
PT. IDP CONSULTING INDONESIA

IELTS Staff in Charge: _____

REFUND REQUEST

I hereby,

Name : _____

Address : _____

Would like to request refund on behalf of (IELTS Test/Workshop/EOR/Additional TRF):

With the reason below:

Please kindly transfer the amount to:

Name of Account : _____

Bank Name : _____

Branch & Address : _____

Bank Account : _____

Amount : _____

I do understand that any charges which is related to process refund will be deducted from that amount.

_____, ___/___/_____

Kind Regards,

(Please put the duty stamp 6000)

(Name & Signature)

***) Please attach copy of payment**